

AMERICAN EMBASSY BUENOS AIRES
JOB OPPORTUNITY ANNOUNCEMENT
09/04/03

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| Position Title: | Mechanic | Announcement No.: | 31/03 |
| Level of Position: | FSN-04 FP-BB (to be confirmed by Washington) | Opening Date: | 09/04/03 |
| Hiring Level: | FSN-03 or FSN-04 (depending on qualifications) or its grade equivalencies: FP-BB or FP-AA | Closing Date: | 09/18/03 |
| Work Schedule: | 40 hrs. per week | Agency/Office: | GSO/MP |

Eligibility: AFMs, U.S. Citizen Residents in Argentina and Foreign Nationals

Duties and Responsibilities:

Perform vehicle maintenance, repair, and overhaul of Embassy's motor pool fleet consisting of 35 vehicles (American make and models), vans, sedans, and small and large trucks.
Work on engines, cooling systems, brakes, differential, electric systems suspension, ignition systems, and basic preventive maintenance.
Serve as back-up Motor Pool Dispatcher and cashier.

Required Skills, Knowledges and Abilities:

Elementary school. Completion of professional mechanics training. Expertise in electrical systems.
Minimum of three years experience in automotive maintenance and repair work.
Level II English. Ability to read English.
Excellent knowledge of vehicle mechanics and automatic and Standard transmissions.
Automobile and truck driver's license.

Tareas y Responsabilidades:

Realizar mantenimiento, reparaciones y puesta a punto de una flota de 35 vehículos (de marca y modelo americanos), vans, sedans, y camiones pequeños y grandes.
Reparar motores, sistemas de enfriamiento, frenos, diferenciales, suspensión de sistemas eléctricos, sistemas de encendido y mantenimiento preventivo.
Reemplazar al Supervisor del Motor Pool y Cajero

Requisitos requeridos para el puesto:

Escuela Primaria completa. Curso de Mecánica Profesional.
Experiencia en sistemas eléctricos.
Mínimo de 3 años de experiencia en mantenimiento y reparacion de vehículos.
Inglés Nivel II. Habilidad para leer Inglés.
Excelentes conocimientos de mecánica y transmisión automática y normal.
Licencia de Conducir válida para autos y camiones.

Selection Process:

- EFM and U.S. Veterans will be given preference in hiring over other equally qualified candidates in accordance with current U.S. law and State Department regulations.
- Management will consider nepotism/conflict of interest, budget, and residency status in determining successful candidacy.
- Applicants must be eligible for appointment under host government laws and regulations.
- Current employees serving the one-year probationary period are not eligible to apply, as stated in the LES/FSN.
- EFMs who are currently employed under a PIT/FMA must work for 90 calendar days in that position before being able to apply for newly advertised position.
- After an initial application screening, the best-qualified applicants will be invited to an oral interview and an evaluation.

To Apply:

Interested candidates for this position should submit the following:

- Application for Federal Employment (OF-612); or
- Current resume or curriculum vitae.
- Any other documentation (e.g., essays, certificates, awards, copies of degrees earned) that addresses the qualification requirement of the position.

Submit Application to:

- Via e-mail to: (buenosaires-rrhh@state.gov)
- Via fax to: 5777-4201, Attention Human Resources Office
- Regular mail to: Office of Human Resources, Colombia 4300, 1425 Capital Federal, Argentina